

**NATIONAL INSTITUTE OF SIDHA
TAMBARAM SANATORIUM
CHENNAI - 600 047.**

COST OF APPLICATION RS.100/-

**PRESCRIBED APPLICATION FOR
NON TEACHING POSTS**



NATIONAL INSTITUTE OF SIDDHA
Department of AYUSH
MINISTRY OF HEALTH & FAMILY WELFARE
GOVERNMENT OF INDIA



TAMBARAM SANATORIUM, CHENNAI -600 047

Tele: 044-22411611
Email: nischennaisiddha@yahoo.co.in

Telefax: 044-22381314
web: www.nischennai.org

Application No: /2010 Cost of Application: Rs.100/-

**APPLICATION FORM FOR THE POST OF
NATIONAL INSTITUTE OF SIDDHA, CHENNAI**

1. Name and Address (*In block letters*) :

Contact Number :

2. Date of Birth (*in Christian Era*) :

3. Age as on 01.01.2010 :

4. Sex :

5. Date of Retirement under central
Government Rules :

6. Educational Qualifications :

Attested
Recent
passport size
photograph to
be affixed in
the space

Whether educational and other qualifications required for the posts are satisfied. If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same (with a attested Photo copy).

| | Qualification/ Experience Required | Qualification / Experience possessed by the Candidate |
|-------------------------|------------------------------------|---|
| Essential Qualification | | |
| Experience | | |
| Desirable | | |
| Others | | |

Educational Qualifications (Starting from High School)

| SI No | Examination Passed | Year | Name of the School/College/University | Subject | Div / Grade |
|-------|--------------------|------|---------------------------------------|---------|-------------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |
| | | | | | |

7. Experience:

| SI No | Name of Post | Scale of Pay | Name of the Institution/Organization | Period | |
|-------|--------------|--------------|--------------------------------------|--------|----|
| | | | | From | To |
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |

8. Please state clearly whether in the light of entries made by you above, you have the requirement of post :

9. Nature of present employment ie., whether ad – hoc or temporary or quasi permanent or permanent. :

10. In case the present employment is held on deputation / contract basis, please state. :
 - a. The date of initial appointment
 - b. Period of appointment on Deputation /contract
 - c. Name of the Parent Office/ Organization which you belong.

11. Additional details about present employment :
 - a. Central Government
 - b. State Government
 - c. Autonomous Organizations
 - d. Government undertakings
 - e. Universities.

12. Are you in Revised Scale of Pay ? If yes, give the Date From which the revision took place and also indicate the pre-revised scale. :

13. Total emoluments per month now drawn :

14. Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient. :

15. Whether belongs to SC/ST/OBC :

16. If the candidate is working in Central Government :
/State Government / Autonomous Organization /
Government undertaking / Universities, he /she
should enclose the NOC in the application

17. Remarks :

I hereby declare that all statements made in the application are true and complete to the best of my knowledge and belief.

Date

(Signature of the Candidate)
Address

General Conditions:

1. A candidate must not have attained the maximum age prescribed against each post on 01.012010.
2. The candidates shall not be eligible for appointment if he or she has more than one spouse living.
3. The National Institute of Siddha reserves the right to hold the screening test to limit the number of applicants in case large number of applications are received for any or all the posts based on certain factors like experience in Government Service / Exam etc.,
4. Mere possession of education qualification and requisite experience will not entail any right to call for interview /selection.
5. All the posts are temporary but likely to continue and the post does not carry the pension liability in National Institute of Siddha.
6. If furnishing of false information and thereby obtaining employment in National Institute of Siddha by any candidate comes to the notice of National Institute of Siddha such individuals' appointment shall be summarily terminated without any notice / information.
7. The National Institute of Siddha reserves the right not to fill any or all the posts without assigning any reason. The number of vacancies advertised are only tentative and not conclusive.
8. All the posts carry the allowances payable to Central Government servants posted in Chennai.
9. The candidate shall submit separate application if he/she is applying for more than one post.
10. Serving employees should forward their applications only through proper channel. Applications received directly will not be considered and no action will be taken on the advance copy of the application forwarded by the applicants including calling for the interview.
11. Wherever, the space given in the application is insufficient separate sheet may be added to the application duly furnishing the information required.
12. The completed applications should be accompanied with certified true copies of the educational qualification and experience, etc., and in no circumstances the original certificates should be enclosed and NIS will not take responsibility for the loss of such original certificates if any.
13. Filling up of any or all the posts will be at the discretion of competent authority of National Institute of Siddha and no interim correspondence will be allowed in this regard. Canvassing in any form will be viewed seriously and such application shall be summarily rejected treating the same as disqualified.
14. The completed applications should reach the Director, National Institute of Siddha on or before 30.03.2010. Incomplete applications and applications which are not received in time for whatever be the reason shall not be entertained.

CERTIFICATE

Certified that

1. The entries made in the application have been verified and found correct.
2. No major/minor penalties have been imposed on Shri./Smt. _____ during the last 10 years. His/Her integrity is beyond doubt and no vigilance case is pending or being contemplated against the candidate.
3. Service particulars of Shri/smt _____ have been carefully scrutinized.
4. Confidential reports for the last five years i.e., for the year 2004-05 – 2008-09 are enclosed herewith.
5. The candidate if selected will be relieved immediately for joining the post.

Signature and Designation of
Competent Authority.

Details of Employment, in Chronological Order:

| Office/Institution /Organization | Post Held | From | To | Scale of Pay & Last Basic Pay | Nature of Duties |
|---|------------------|-------------|-----------|--|-------------------------|
| | | | | | |

Signature of the Candidate.